

**APPLICATION FORM FOR  
FINANCIAL ASSISTANCE FOR RESEARCH & DEVELOPMENT**

1.0. Name of Organization/Individual.

Full address : Business office/  
Manufacturing Unit.

Area

Town/City

Tehsil/Taluka

District

State Pin code No.

Phone : STD code: No(s)

Fax : STD code: No(s)

Telex : Cable:

Email : Website:

2.0. Gujarat Agri Business Registration No:

3.0 Type of organization.(please tick relevant):

- a) Manufacturer/merchant exporter, existing/new venture
- b) Public sector undertaking/Co-op. society/Public limited Co./Private Ltd Co/Partnership/Others (specify)
- c) Export/Trading House/Star/Super Star Trading House(enclose photocopy of valid certificate).

1.0 Agri products processed/manufactured./Exported.

5.0 Varietal Research.

5.1 Raw materials processed/consumed/Exported.

Agri products

Qty(tonnes)

[a]

[b]

[c]

[d]

[e]

[f]

[g]

[h]

[ i ]

5.2. Please indicate specifications of raw materials sourced and its locations.

5.3. Please indicate on a separate sheet specifications you require in raw materials for your Processing unit.

5. 4. International specification of such raw materials. (Please enclose a separate sheet if required.)

5.5. Scale of investigation at laboratory.

5.6. Field work trials required/proposed.

6.0 Value Addition Research :

6.1 Process:

[a] Detailed description of the process.

[b] Flow sheet.

6.2 Laboratory work.

[a] Scale of investigation .

[b] Quality of product to be prepared.

[c] Data of laboratory investigation .

[d] Details of the data to be collected.

6.3 Raw Materials.

[a] Specifications of raw materials.

[b] Their availability.

(i) Indigenous.

(ii) Imported.

- 6.4 Any work to be done on pilot plant.  
If yes:  
[a] Capacity of the pilot plant.  
[b] Duration of the pilot plant investigation.
- 6.5 Whether the pilot plant will be needed to commercialize the project.-Yes/No.
- 6.6 Estimated cost of Pilot plant is Rs.\_\_\_\_\_lacs.
- 6.7 Quality of Products.  
[a] Specifications of the products, Indian Standards or others  
[b] Have the products been tested to conform to the specifications?  
[c] Consumer acceptability report of the product.
- 6.8 Quality testing plants for new products  
(whether approvals of relevant authorities obtained)
- 7.0 Name of the Govt.approved R&D institute for the work.
- 8.0 Professional details of R&D personnel involved.
- 9.0 Implementation schedule (bar-chart/Milestone chart)
- 10.0 Monitoring mechanism
- 11.0 Estimated cost of Research and Development work.
- |       |                                 |                |
|-------|---------------------------------|----------------|
| 11.1. | Assistance from Central Govt.   | Rs._____ lacs  |
| 11.2. | Assistance from the State Govt. | Rs._____ lacs  |
| 11.3. | Internal Sources                | Rs._____ lacs  |
|       | Total:                          | Rs._____ lacs. |
- 12.0. Assistance from the State Govt. as % of estimated cost of R& D.
- 13.0 Any other details/Remarks:

Place: Authorized signatory

Date: Name(block letters)

## APPLICATION FORM FOR QUALITY CERTIFICATION MARK ASSISTANCE

1.0 Name and address of Promoter :

2.0 Products manufactured/processed:

- a) Products:
- b) Co-product and by products, if any :

3.0 Use of the products and by products

4.0 SSI Registration No.

2.0 Gujarat Agri business registration No.

3.0 Quality Certification Standards obtained  
(Pl. enclose photocopy of the certificate)

- | <b>Name of QC mark</b>       | <b>Date of issue</b> | <b>Date of expiry</b> |
|------------------------------|----------------------|-----------------------|
| • HACCP                      |                      |                       |
| • ISO 9000                   |                      |                       |
| • ISO 14000                  |                      |                       |
| • TMQ                        |                      |                       |
| • Any other (please specify) |                      |                       |

4.0 Name of the Consultancy firm/ organisation Involved :

5.0 Details of expenditure & payment made (separately for each QC Mark)

Sr. No.	Bill No.	Date	Party	Details (purpose)	Amount Rs.	Cheque No.	Bank Name	Date of payment	Amount of payment

6.0 Assistance claimed:

7.0 Assistance claimed as % of total fees charged :

Place:

Applicant's Signature.

Date :

Name

Designation

**Enclosures :**

1. Affidavit
2. Copy of the certificate from the bank regarding commencement of the production.
3. Copy of SSI registration.
4. Photocopies of invoice and receipts as per details at point no. 8 of the form.
5. C.A. certificate regarding details above.
6. Copy of agreement with the consultant.
7. Copy of quality certificate(s) duly attested.

**Instructions:**

Application forms must be complete in all respect with all enclosures filled in the format given

## APPLICATION FORM FOR PROJECT REPORT ASSISTANCE

- 1.0 Name of the Project
- 2.0 Cost of the Project  
(As per appraisal of the Financial Institution/Bank)
- 3.0 Project Report Fees
- 4.0 Project Report Fees as % of Project cost.
- 5.0 Proof of the payment released to the Consultant
- 6.0 Assistance claimed
- 7.0 Date of commercial production  
(duly certified by bank / F.I. / DIC)
- 8.0 Name of registered consultant

/	/	
DD	MM	YY

Address :

Phone no. :

Fax :

E-mail :

Place :

Applicant's Signature.

Date :

Name

Designation

Enclosures :

- 1. Affidavit
- 2. Copy of the certificate from the bank regarding commencement of the production.
- 3. Proof of payment released to the consultant.
- 4. Payment receipt from the consultant.

**APPLICATION FORM FOR  
FINANCIAL ASSISTANCE FOR EXPORTS**

1.0 Name of Organization/Individual.

Full address :

Business office:

Manufacturing Unit.

Area

Town/City

Tehsil / Taluka

District

State

Pin code No.

Phone : STD code:

No(s)

Fax : STD code:

No(s)

Telex :

Cable:

Email :

Website:

2 Gujarat Agri Business Registration No:

3 Type of organization (Please tick relevant)

3.3 Manufacturer/Merchant exporter

3.4 Existing/New





- 7 Assistance now being applied for sending agri. products samples abroad for test marketing.

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Products	Countries	Qty.	Value	Costs (Total Assistance sought)
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- 8 Please attach proof of procurement from Gujarat.

Place: Authorized signatory  
Date: Name ( )  
(Designation with seal of Co.)

**Enclosures:**

- (1) Affidavit
- (2) Proof of purchase from Gujarat.
- (3) Details of shipment/summary of shipment(formats enclosed)
- (4)
  - (a) Custom certified export promotion copy of the shipping bill in original
  - (b) Self certified photocopy of the original Airway Bill.
  - (c) Custom certified short shipment certificate in original, if any.
  - (d) Photocopy of APEDA Registration Certificate.
  - (e) Custom/Bank certified copy of the commercial Invoice in original
  - (f) Certificate of realization of foreign exchange by Bank in original in Form No. 1 of Appendix 25 of Handbook of Procedure of Ministry of Commerce(specimen at Annexure-V)
  - (g) Declaration that the above items are not air-freighted by a special Chartered flight organized by the Exporters.